

Credit Control ON CALL

Credit Control ON CALL

Ledger Collections

We collect on behalf of your company.

Bad Debts

The debt collector!

Rental Property Management

For only \$18 per week.

Ph (09) 296 1333 **Fax** (09) 296 1433 **Email** info@creditcontroloncall.co.nz
Postal PO Box 72597, Papakura 2244 **Website** www.creditcontroloncall.co.nz

Bad Debts

How it Works

Cost of \$50+gst and **NO commission.**

- You email or fax the 'Credit Control On Call' signed contact and a copy of the debtors invoice, contact details etc.
- From there we send a letter and/or email to the debtor to say they have been handed to the debt collector and have 7 days to pay or make contact to discuss.
- After 10 working days we then start phoning, emailing, texting to push for a result.
- If still not paid at that time, we would load them as a bad debtor on Veda Advantage (Baycorp) so their credit rating is damaged.

It is at this point we would then make contact with you to say, what next, and if you want to take court action etc and the costs involved moving forward.

PO Box 72-597, Papakura 2244

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Credit Control ON CALL

Leanne Powley Profile

With a background in Credit Control and Sales Leanne knows how to get those payments in and still maintain that customer relationship which is very important in New Zealand Business. Dealing with both the commercial and domestic sectors she understands the requirements to get results.

As the saying goes 'The squeaky wheel gets the oil' and if you don't ask you may not get. Phoning overdue accounts, account reconciliations, overdue letters, personal visits and customer queries.

Core Values

Honest:	Honesty to you and your clients.
Confidentiality:	Of your business and your clients.
Commitment:	To follow the collection process from phone calls, reconciliations and queries until receipt of payment.
Friendly and positive attitude:	To retain a friendly and positive attitude to you and your clients in a professional manner.
Communication:	To follow through until payment and accounts are in order. Regular contact with you and your clients so everyone is fully aware of our communications. All liaisons to and from your clients will be fed back accordingly.

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Debt Collection - Terms of Trade

Payment terms of 7 days following invoice directly to the following bank account:

Please Note: Late payments will be subject to penalty interest plus collection costs.

Credit Control On Call
ASB
PAPAKURA

Account Number: 12 3031 0202709 00

Credit Control On Call is GST registered: 45-147-614.

Cost: \$50 +gst (No Commission)

This will cover all offsite costs including all office expenses such as toll & mobile calls etc.

Any other legal costs will be on charged to you plus an hourly rate to prepare or serve etc.

Please complete the following as confirmation of this contact.

I _____ From _____
(Full Name) (Full Company Name)

Have read and understood and agree to the above terms of trade.

Signed: _____ Date: _____

Billing Details:

Company Name: _____

Accounts Contact: _____

Email Address: _____

Contact Phone: _____ Mobile: _____

Postal Address: _____

Order Number: _____

Physical Address: _____

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Credit Control ON CALL

Please Answer the following Questions:

Commencement Date: _____
(When would you like Credit Control On Call to start?)

• **What 'terms of trade' do you offer your customers?**

Cash on Delivery Seven-Day accounts Monthly accounts Other

If other, please specify: _____

• **Who presently collects your money?**

Owner Employee Collection Agency Other

If other, please specify: _____

• **How overdue are your customers?**

Current One Month Two Months Three Months More

• **Are your accounts reconciled and legible to you and your customers?**

Usually Sometimes Not Often

• **How much time is presently spent collecting and reconciling your accounts?**

2-5 hours daily 2-5 hours weekly 2-5 hours monthly Other

If other, please specify: _____

Credit Control ON CALL

- **Would you rather you and your staff be spending your time in your area of expertise?**

Yes Not Concerned Short Staffed Other

If other, please specify: _____

- **How many employees do you have?**

0-10 employees 10-20 employees 20-50 employees Other

If other, please specify: _____

- **What industry are you in?**

-
- **Where are your customers?**

Local National International

- **How does your account system works now?** (eg: invoice goes out on completion of job and statements goes out first week of the month via post)

Call now to discuss:

Leanne Powley
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Mobile: 021 134 6315
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